

AVAILING OF FREE CONSULTATION

☑ ABOUT THE SERVICE

The City Health Office Out Patient Department caters all sick patient from Monday to Friday, 8:00 am to 12:00 noon and 1:00 pm to 5:00 pm. Brgy. consultations are also done as scheduled.

Consultation and essential medicines available are free.

☑ HOW TO AVAIL OF THE SERVICES

Follow These Steps	It Will Take You	Please Approach
1. Client walks in for check up		Nursing attendants/ casuals on duty & Leila Angeles Admitting Section Nurse
2. Nursing attendant greets client & give priority number	1 minute	
Client has a previous record? If No: Make new Individual Treatment Record chart. Complete the data then follow step 3 onwards.	5-10 minutes	
If Yes: Retrieve Individual Treatment Record chart from the file	2-3 minutes	
3. Weigh the patient	1-2 minutes	
4. take blood pressure for adult If vital signs are not normal: Admit patient then bring to medical officer immediately for evaluation.	3-5 minutes	
5. Assess & admit patient record (chief complaints, history of illness & vital signs)	3-5 minutes	
6. Submit Individual Treatment Record chart to nurse on duty for consultation	1 minutes	
7. Advise patient to seat and wait until his/her number is being called.		

